



STUDIO RESIDENCY IN TOWER HAMLETS

APPLICATION FORM

CHECKLIST FOR APPLICANTS

- Have you completed all parts of the application form?
- Have you completed the monitoring form?
- Have you signed the declaration?
- Has your independent referee completed and signed their declaration and is their reference enclosed?
- Have you enclosed a curriculum vitae (on no more than 2 sides of A4 paper)?
This should list details of education and qualifications attained (if any) and details of any recent exhibitions, commissions, awards, publications and relevant employment.
- Have you enclosed documentation of your work (in the formats listed) and a stamped self-addressed envelope for return of your documentation?

PLEASE NOTE:

Please complete the application form clearly in black ink or type (your form will be photocopied).

PLEASE DO NOT STAPLE THE PAGES

You may generate the application form on a word processor yourself providing you keep to the same order as the questions and do not exceed the number of words allowed for your answers.

If you would like to receive an acknowledgement that we have received your application, please enclose a self-addressed and stamped postcard marked '**STUDIO RESIDENCY IN TOWER HAMLETS**'.

We cannot deal with any telephone enquiries unless, as a disabled person, this will prevent you from applying. In this event please contact Julia Lancaster on 020 8981 6811 (Voice & Minicom), 020 8983 0567 (Fax.), <julia@acme.org.uk> (E-mail).

Unfortunately Acme Studios can only write to those applicants who are invited to interview. If you have not heard from us by **Friday 27th June 2008** then you must assume that your application has been unsuccessful.

Send your completed application form, monitoring form, curriculum vitae and documentation of work to:

Acme Studios, 'Studio Residency in Tower Hamlets', 44 Copperfield Road, Bow, London E3 4RR

Deadline for receipt of applications: Friday 13th June 2008

Interview Date: Friday 4th July 2008

**PLEASE NOTE THAT ONLY HARD COPIES OF APPLICATIONS WILL BE ACCEPTED
WE WILL NOT ACCEPT DIGITAL COPIES EMAILED TO US**

Personal Details

Surname

First Names

Address

Postcode

NB If the address you have given above is not in Greater London please confirm that you are resident in Greater London by ticking the box below:

Yes, I am a Greater London resident

If you are **not** a Greater London resident but work here, please indicate where you work, in what capacity and for how long. **PLEASE NOTE:** 'work' can be unpaid / voluntary.

Tel No (Day)

Tel No (Eve)

Fax

E-mail

Minicom

Are you a British citizen? _____

How long have you resided in the United Kingdom?

Are you disabled?

Do you have any access requirements or needs that you would like to tell us about ?

About Your Work

Please indicate which category best describes your practice (you can tick more than one box):

- | | |
|---|---|
| <input type="checkbox"/> Painting | <input type="checkbox"/> Sculpture |
| <input type="checkbox"/> Performance | <input type="checkbox"/> Artists film/video and time-based work |
| <input type="checkbox"/> Fine Art Photography | <input type="checkbox"/> Multi-media |
| <input type="checkbox"/> Installation | <input type="checkbox"/> Printmaking |
| <input type="checkbox"/> Other (please specify) | _____ |

In addition please describe the nature of your work in no more than 100 words

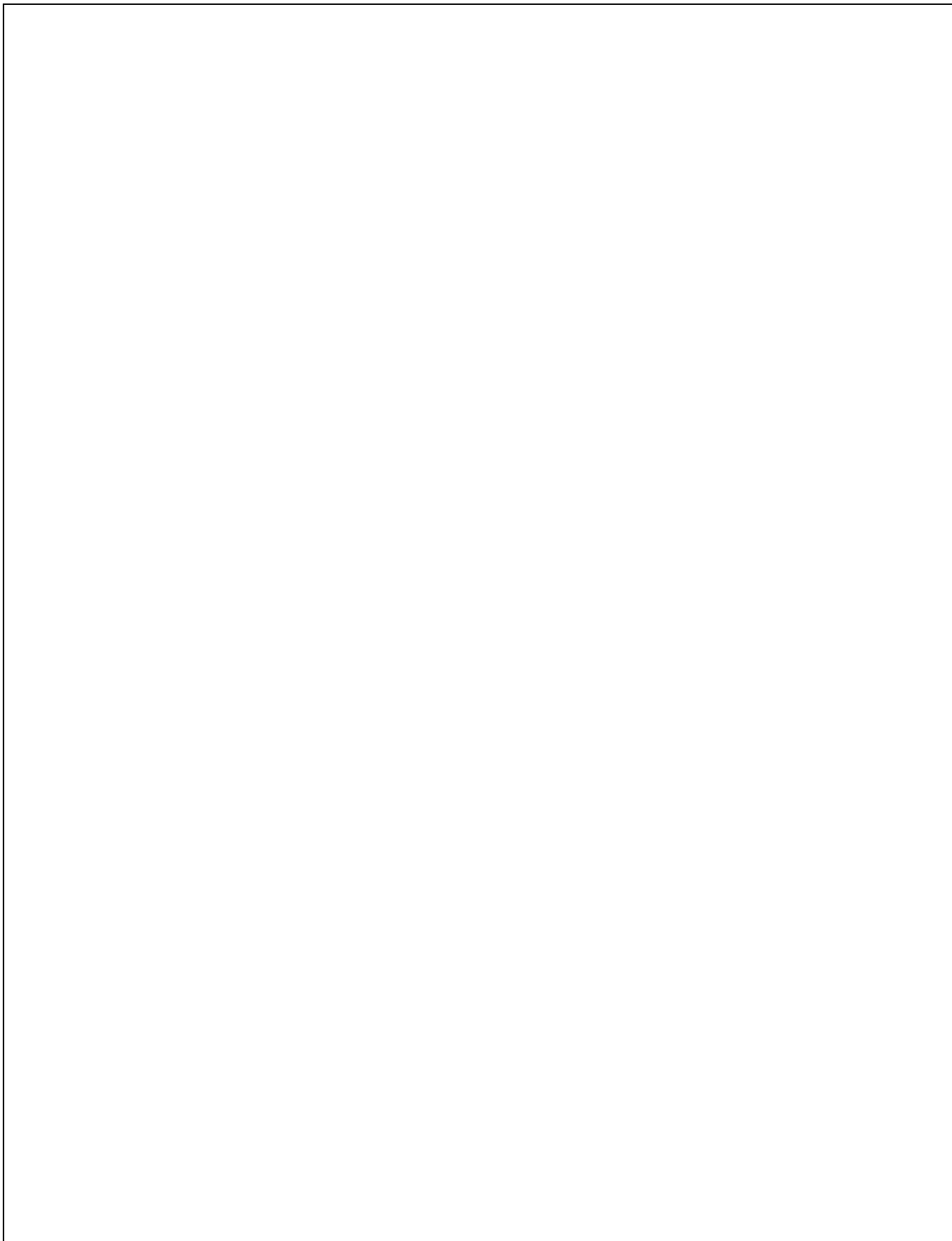
About Your Current Circumstances

Please describe your current studio accommodation if any (i.e. use of space at home, share of studio space, etc.)

Your Proposal

The Studio Residency is intended to provide the opportunity for an artist living or working in Greater London to have the space and time to develop their work in the context of a vibrant and diverse area of the capital. Please tell us (in no more than 250 words) how you would intend to use this opportunity i.e. to help develop an existing project or to realise a new one.

Please also let us know how your work and project will relate to or engage with the place or communities where the studio is located. Some things you may want to think about are: timescale, resources and whether you've worked in this way before.



Visual Documentation

DO NOT SEND ORIGINAL ARTWORKS

Please send a selection of material documenting or relating to recent work you have produced. **Please do not send more than:** 10 slides or transparencies or photos, 2 catalogues, 1 video (VHS) or 1 CD / DVD / memory stick with no more than 10 images or 10 minutes play time.

Please make sure that every item (including each slide) is labelled clearly with your name. All items will be returned in your self-addressed and stamped envelope (please make sure you use the correct postage) which accompanied your application.

List of documentation

Date	Name of work	Exhibition	Slide	Catalogue	Photo	Video	CD / DVD

Date	Name of work	Exhibition	Slide	Catalogue	Photo	Video	CD / DVD

Independent Referee

Please ask your independent referee to complete this section of the application which must be returned with your application. Your referee should be someone in a relevant position who has known you for a number of years and who knows about your work.

Name _____

Address _____

Postcode _____

Tel No (Day) _____ Tel No (Eve) _____

Fax _____ Minicom _____

How long have you known the applicant and in what capacity?

Please indicate in no more than 250 words how you think the applicant will benefit from the residency. (You may use a separate sheet providing you keep to 250 words and it is enclosed with the application).

Declaration by Independent Referee

I have read the completed application form and consider the answers given by the applicant to be true to the best of my knowledge. I have also read the criteria for eligibility and selection and consider that the applicant meets them all. I am happy to be contacted to discuss the application.

Signature _____

Date _____

Equal Opportunities

Acme Studios is working towards equal opportunities in all aspects of its work. This commitment has informed our approach to the promotion of this programme and the allocation of the residency. Our policy in this instance, subject only to the specific eligibility criteria of the programme, is intended to be as inclusive as possible. We hope that artists taking up the programme will respect this policy both in their work and conduct.

Declaration by Applicant

I have read the application pack and the answers I have given in this application form are true to the best of my knowledge. I consent to my referee being contacted in connection with this application.

Signature _____

Date _____

acme



Acme Studios Housing Association Ltd is registered under the Data Protection Act 1998